

COMPOSITION, SCOPE, PROCEDURE FOR AREA 93 GUIDELINES COMMITTEE

The **C.C.A.A. Guidelines Committee's** purpose is to keep and maintain the C.C.A.A. guidelines, and other documents created within C.C.A.A. and adopted by the Assembly. The committee writes amendments to C.C.A.A. guidelines and policies and submits these amendments to the assembly for approval. The committee reviews other documents initiated with C.C.A.A. before action by C.C.A.A. Upon request, the committee reviews district structure, guidelines and policies documents and advises of possible conflicts with the C.C.A.A. guidelines. The committee maintains copies for future reference of all documents submitted.

MEMBERSHIP: Any interested AA member is eligible to be an area Guidelines committee member.

BUDGET: The annual budget for each committee shall be handed to the Committee Chairperson by the Area Treasurer. Any funds required over budget may be requested by the Chair that committee or an appointed member of the committee, by first visiting the Finance Committee meeting at an Area Assembly. The Finance Committee shall advise the member whether or not the funds are available. If the funds are available, the member shall ask the Area Chair to add the request to the agenda for consideration by the Area Assembly. If the Area Chair adds the item/s to the agenda, the assembly shall vote on the request for the additional funds. If the Area Chair does not add the items to the Area Assembly, the member may request that the item be added to the next scheduled Area Assembly.